

**New Student Registration Virtual Registration Steps** (includes students new to PBC, possibly from private, and students who left PBC schools and are now returning):

1. Fill out Form 0636 (<https://www2.palmbeachschools.org/formssearch/pdf/0636.pdf>) and Form 2479 (<https://www2.palmbeachschools.org/formssearch/pdf/2479.pdf>). Print these forms, sign and date them. If you require these forms in other languages, please see the links provided at the very bottom below.
2. Gather all the documents from the registration checklist for parents/guardians located here:  
[https://www.palmbeachschools.org/UserFiles/Servers/Server\\_270532/File/Students%20&%20Parents/Student%20Registration/RegistrationChecklistEN-v10517.pdf](https://www.palmbeachschools.org/UserFiles/Servers/Server_270532/File/Students%20&%20Parents/Student%20Registration/RegistrationChecklistEN-v10517.pdf)
3. Gather any & all transcripts, final report cards and test scores that will help aid in correct course placement from the student's previous school
4. If applicable, gather any special programs information (504, IEP, ELL Plan, etc.) from the student's previous school.
5. Once all documents from #1-4 are gathered, please send ONE to [Patricia.Soletti@palmbeachschools.org](mailto:Patricia.Soletti@palmbeachschools.org). Please do not send any items until all needed docs are gathered. Registration and course selection CANNOT be completed until the full package is received.
6. Once the package of forms is reviewed and approved, you will be contacted by guidance to set up a virtual meeting. During this meeting you will select your courses.  
\*\*Please note that schedules are not given out until the first day of school.

**Transfer Student Process** (for a student who has moved homes within PBC and is now claiming residency at WBHS. This does NOT include Academy Choice Students)

1. Fill out Form 0636 ( <https://www2.palmbeachschools.org/formssearch/pdf/0636.pdf>) and Form 2479 (<https://www2.palmbeachschools.org/formssearch/pdf/2479.pdf>). Print these forms, sign and date them.
2. Provide two proofs of residency from within West Boca High's zoned boundary. Please see the acceptable documents for proving residency at the link listed here:  
[https://www.palmbeachschools.org/UserFiles/Servers/Server\\_270532/File/Students%20&%20Parents/Student%20Registration/RegistrationChecklistEN-v10517.pdf](https://www.palmbeachschools.org/UserFiles/Servers/Server_270532/File/Students%20&%20Parents/Student%20Registration/RegistrationChecklistEN-v10517.pdf)



# WEST BOCA RATON

## COMMUNITY HIGH SCHOOL

*Home of the Bulls*

Assistant Principals  
Art Bicknell  
Lynne Weissing  
Lyle Agnew  
Kathleen Ali  
Tasia Sawyer  
Luke Owens  
Bradly Dorfberger

Edmund Capitano  
Principal

12811 Glades Road Boca Raton, Florida 33498 (561) 672-2001

Principal's Office: (561) 672-2056

3. Once all documents from #1-2 are gathered, email them collectively to [Patricia.Soletti@palmbeachschools.org](mailto:Patricia.Soletti@palmbeachschools.org). Please do not send any items until all needed docs are gathered. Registration and course selection CANNOT be completed until the full package is received.
4. Once the package of forms is reviewed and approved, you will be contacted by guidance to set up a virtual meeting. During this meeting you will select your courses.  
\*\*Please note that schedules are not given out until the first day of school.

### Forms in Other Languages:

#### 1. In Spanish:

- a. Form 0636: <https://www2.palmbeachschools.org/formssearch/pdf/0636SP.pdf>
- b. Form 2479: <https://www2.palmbeachschools.org/formssearch/pdf/2479SP.pdf>
- c. Registration Checklist:  
[https://www.palmbeachschools.org/UserFiles/Servers/Server\\_270532/File/Students%20&%20Parents/Student%20Registration/RegistrationChecklist-SPv1017.pdf](https://www.palmbeachschools.org/UserFiles/Servers/Server_270532/File/Students%20&%20Parents/Student%20Registration/RegistrationChecklist-SPv1017.pdf)

#### 2. In Portuguese:

- a. Form 0636: <https://www2.palmbeachschools.org/formssearch/pdf/0636PO.pdf>
- b. Form 2479: <https://www2.palmbeachschools.org/formssearch/pdf/2479PO.pdf>
- c. Registration Checklist:  
[https://www.palmbeachschools.org/UserFiles/Servers/Server\\_270532/File/Students%20&%20Parents/Student%20Registration/RegistrationChecklist-PRv1017.pdf](https://www.palmbeachschools.org/UserFiles/Servers/Server_270532/File/Students%20&%20Parents/Student%20Registration/RegistrationChecklist-PRv1017.pdf)

#### 3. In Creole:

- a. Form 0636: <https://www2.palmbeachschools.org/formssearch/pdf/0636CR.pdf>
- b. Form 2479: <https://www2.palmbeachschools.org/formssearch/pdf/2479CR.pdf>
- c. Registration Checklist:  
[https://www.palmbeachschools.org/UserFiles/Servers/Server\\_270532/File/Students%20&%20Parents/Student%20Registration/RegistrationChecklist-HCv1017.pdf](https://www.palmbeachschools.org/UserFiles/Servers/Server_270532/File/Students%20&%20Parents/Student%20Registration/RegistrationChecklist-HCv1017.pdf)

#### 4. In other, available languages:

- a. Form 0636: <https://www2.palmbeachschools.org/formssearch/?>
- b. Form 2479: <https://www2.palmbeachschools.org/formssearch/?>
- c. Registration Checklist:  
[https://palmbeachschools.org/students\\_parents/student\\_registration](https://palmbeachschools.org/students_parents/student_registration)